|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Name | 1 | | | | |  |
|  | 2 | | | | |  |
|  | 3 | | | | |  |
|  | 4 | | | | |  |
|  | E-MAIL |  | | | | |  |
|  | **【Airport Shuttle Service】** | | | | | |  |
|  | Pick-up Date |  | Flight No. |  | Arrival Time |  |  |
|  | Drop-off Date |  | Flight No. |  | Departure Time |  |  |
|  | **【Notes】** | | | | | |  |
|  | \*\* Aiport shuttle service cancellation policy\*\*  Any cancellation needs to be made at least two hours before the landing time; otherwise a cancellation fee would be charged to the guest or the company.  \*Terminal 1 – meet the driver in the front of the exit.  \*Terminal 2 – meet the driver on the right side of the exit.  \*\*The driver will show the placard with the guest name and flight number.  \*\*Please call 0922-266217 if the guest does not see the driver. | | | | | |  |